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**Minutes of DPS Board of Elevator Examiners**  
**Wednesday November 6, 2013**

**Time:** 9:23 am

**Location:** 365 East Street, Tewksbury, MA/Conference Room

Meeting of the Board of Elevator Examiners

This meeting was held in accordance with G. L. c. 30A, §§ 18 - 25 the MA Open Meeting Law

The meeting was called to order by Patrick Coyle and attendees were announced.

**Attendees:**

Patrick Coyle, Chairman

Lenny Chase, Member/Elevator Supervisor

Paul Keyes/Member/Elevator Supervisor

George Ramian, Member/Elevator Supervisor

Pam Hodge, Clerk of Record

Guest/ Walter Zalenski, D. P. S. Chief of Elevators

**Absent:**

Ed Sandell, Member/Elevator Supervisor

George Dahlquist, Member/Elevator Supervisor

**Minutes:** October 23<sup>rd</sup>, 2013 minutes were reviewed: Paul Keyes made a motion to accept the minutes of the last meeting as read, and George Ramian second the motion. Chair asks if any further discussion on the motion. No further discussion, chair calls for a vote all in favor, Lenny Chase (I), Paul Keyes (I), George Ramian (I), Patrick Coyle (I), Accepted. (Unanimous) (4-0).

- **New Business:** Paul Keyes ask is the Mechanic Examination next week. Chair said yes November 13. I'll read the information of the candidates and we'll go over them to decide if eligible to sit for exam.

Chief Zalenski said in regards to the scantron, and getting it up and running for the B. E. E, John Rogers, been out with the flu, but I did get an email the day of the last meeting from him, and he said it's on order. I will find out what the status is and get back to you, hopefully by the end of the day. Chair said great thank you chief. Chair proceeded to the applicants for the examination which will be held on November 13 of this month, I have 4 applicants here the first one Thomas Morgan Jr. George Ramian asks did he sit for the last test, chair said yes, and he is here again.

- A. **Thomas E. Morgan Jr.**, 139 Mill Road, Chelmsford, MA 01824; Chair said he worked for Delta Beckwith, has apprentice card, has 99,000 hours, has had class training hours and has worked under 2 different mechanic, Chair believes he's eligible. George Ramian made a motion to except the applicant to sit for the upcoming exam, and Lenny Chase seconds it. Chair call for a vote; Lenny Chase (I), George Ramian (I), Paul Keyes (I), Pat Coyle (I), (unanimous) (4-0).
- B. **Joseph J. Giordano**, 22 Settlement Lane, Milford, NH 02494; Chair stated he has 11,000 on the job hours, 600 classroom hours, worked for Otis, and has apprentice card. What he's asking for is additional time and a reader under a disability. Enclosed with his application is a letter from the Landmark School stating he attended this school from 7/10/89 to 6/7/91 because of a developmental disability known as developmental dyslexia/attention deficit disorder. Chair said he will call him and/or email him to see what accommodations he needs. Paul said yes that would help because we don't know "what this reader is". Chief Zalenski said if he needs a separate room, he has one on the 13<sup>th</sup> floor, Chair said ok thank you. Chair will also call Local 4 and Elevator Company and see how they dealt with the problem. Paul Keyes made a motion to except the applicant under the condition chair finds out what he needs, and then we can vote. George Ramian seconds the motion. Chair did a roll call; Lenny Chair (I), Paul Keyes (I), George Ramian (I), Pat Coyle (I), (unanimous) (4-0).
- C. **Todd Griswold**, 14 Chestnut Hill Road, Leverett, MA 01054; Paul Keyes said he had a mechanic license and let it expire, so he's getting reexamined. Paul Keyes accepts the candidate to sit for the reexamination and Lenny Chase seconds the motion. Chair asks any discussion on the candidate, members reply no. Chair does a roll call; Lenny Chair (I), Paul Keyes (I), George Ramian (I), Pat Coyle (I), (unanimous) (4-0).
- D. **Christopher S. Mulcahy**, 139 Maple Ave., Rutland, MA 01543; Chair said there's a certificate here that he completed the mechanic exam in 2011, however , no documentation as to apprentice card, or no on job training record or classroom education hours. We need to get a hold of him, and tell him we need further information, but there's no email or phone number. We just have his employee number. Chair commented of the application form, said it was out of date, we have to get Local 1 and Local 41 to stop issuing these foolish piece of paper, this application is no longer valid. Chief Zalenski said as point of clarification as Chairman of the B. E. E. can you send an email to Dave Sampson, Kevin McGettigan and Jeff Nash and tell them we no longer accept the old application. Chair asks the Chief do we have the new one on line. Chief replied yes, you should have the union down load it and have copies of it. Chair said that's a very good idea, please email me their email addresses. Chair said it's not the applicants fault

if the union gives out the wrong form. Chief Zalenski said he should contact Jeff Nash, Local 41 and have him have his member resubmit his application on the current form for we can have the updated information. Paul Keyes made a motion to accept pending Mr. Mulcahy furnishing proof of his current apprentice card and on the job training and classroom instruction. George Ramian seconds the motion. Chair asks any discussion on the motion, no, chair calls for a vote; Mr. Keyes (I), Mr. Ramian (I), Mr. Chase (I), Coyle (I). Motion accepted providing he provides apprentice program material

- At **10:20** Chair ask if any other new business. Members reply no. Chair asks that a motion be made to go into Executive Session; to prepare new questions for the Elevator License Examination. Lenny Chase made a motion to go to Executive Session and George Ramian seconds it. Chair asks any question on the motion, members reply no. Chair does a roll call, Keyes (I), Ramian (I), Chase (I), and Coyle (I). All in favor (unanimous) (4-0).

At **11:55** a.m. Chair and Board members return from Executive Session. Lenny Chase made a motion to adjourn from the Executive Session and return to the regular business meeting, George Ramian seconds the motion. Chair asks any new business? Members reply no. No new business, so chair accepts a motion to adjourn. Chair did a roll call, Paul Keyes (I), George Ramian (I), Lenny Chase (I), and Pat Coyle (I), unanimous (4-0). Chair asks any discussion on the motion? Members reply no; therefore George Ramian made a motion to adjourn the regular business meeting and Lenny Chase seconds the motion. All in favor (unanimous).

**Next meeting of the B. E. E. is November 20th, 2013.**

Adjourned: 11:58

Prepared By P. Hodge/Clerk of Record